



EUAM UKRAINE

INFORMATION MEETING

Office Furniture and Household Equipment

EuropeAid/140-354/ID/SUP/UA

EUAM-19-26

Kyiv, 12 July 2019





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Local open tender procedure

This tender procedure is not divided into lots.

The language of tender: English.





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Starting date – the date of signature of the contract by the last contracting party.

Contract concluded for a period until 31.05.2023

Possible renewal scheme – automatic 1+1+1

Maximum possible duration – 3 calendar years





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Deadline for requesting clarification from the Contracting Authority:

19th July 2019 at 18:00 by local Kyiv time

Last date for the Contracting Authority to issue clarification:

29th July 2019

Deadline for receiving tenders:

9th August 2019 at 16:00h by Kyiv time

Tender opening session: **16th August 2019 at 15:00h** by Kyiv time





Tender opening session

- Date/time: 16th August 2019 at 15:00h Kyiv time
- Location: EUAM Ukraine Annex Building
- Address: 17G (17-г) H. Skovorody Str., Kiev, Ukraine

Number of attendees from each Tenderer is limited to 1 (one) person, **prior attendance confirmation** shall be sent to tenders@euam-ukraine.eu .

Minutes of the meeting will be available on request.





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The **price of the supplies** shall be that shown on the **Financial Offer** (Annex IV).

The total maximum contract price shall be EUR ____ (excl. VAT*).

*The contracts signed by the EUAM Ukraine are exempted from all import duties and taxes and VAT.

However, this must in no way be construed as a commitment on the contracting authority to purchase for the maximum amount.

Prices listed in Annex IV, Budget Breakdown, **shall be fixed** and not subject to revision during the first year of duration of the FWC.





Currency of tender & payments

- Tenders must be presented in euro.
- The currency of tender shall be the currency of the contract.

Payments:

- For Ukraine registered contractor - in Ukrainian Hryvnias, including VAT, with the *official exchange rate EUR-UAH as published by the National Bank of Ukraine* applicable on the date of issuance of the invoice.
- For a contractor registered outside of Ukraine - in EUR.



Delivery conditions:

- The Incoterms applicable shall be **DDP - EUAM Ukraine Logistics Unit**, with customs clearance to be done obligatorily in Kyiv customs, to any of the following locations:

1	4V Volodymyrskyy Uzviz, Kyiv
2	8 Illinska Street (Illinsky Business Center), Kyiv
3	17G Grygoriya Skovorody, Kyiv
4	10/12 Alchevskyyh Street, Kharkiv
5	12A Gnatyuka Street, Lviv
6	7 Kachynskogo/Polska Street, Odesa
7	Any other location within Ukraine (except ATO area, Crimea and Sevastopol regions) as indicated in the corresponding Order Form





Warranty:

- The warranty remains valid for **one year after provisional acceptance.**
- **After-sales service**
- **Maintenance works** shall include:
 - surface damage repair including scratches,
 - metal furniture repair including lock replacement or repair,
 - painting of the surfaces,
 - shelves reinstallation/replacement.





Clarification meeting / site visit EUAM-19-26



QUESTIONS?





Good luck with your tender submission!

THANK YOU

