**ANNEX II + III:TECHNICAL SPECIFICATIONS + TECHNICAL OFFER**

**Framework contract title: Supply of Fuel and car washing services for EUAM Ukraine p. 1/7**

**Identification number: EuropeAid/139944/ID/SUP/UA (EUAM-18-55)**

**Column 1-2 should be completed by the Contracting Authority**

**Column 3-4 should be completed by the tenderer**

**Column 5 is reserved for the evaluation committee**

**Annex III - the Contractor's technical offer**

The tenderers are requested to complete the template on the next pages:

* Column 2 is completed by the Contracting Authority shows the required specifications (not to be modified by the tenderer),
* Column 3 is to be filled in by the tenderer and must detail what is offered (for example the words “compliant” or “yes” are not sufficient)
* Column 4 allows the tenderer to make comments on its proposed supply and to make eventual references to the documentation

The eventual documentation supplied should clearly indicate (highlight, mark) the models offered and the options included, if any, so that the evaluators can see the exact configuration. Offers that do not permit to identify precisely the models and the specifications may be rejected by the evaluation committee.

The offer must be clear enough to allow the evaluators to make an easy comparison between the requested specifications and the offeredspecifications.

**General technical requirements:**

1. **Fuel Stations of the Tenderer’s own or partners’ re-fuelling stations must be available in Kiev, Lviv, Kharkiv and Odessa specifically and geographically even throughout Ukraine (except the temporarily occupied territories of the Autonomous Republic of Crimea, the city of Sevastopol, Donetsk, Luhansk regions** **and Anti-terrorist operation zone). The explicit list to be provided by the tenderer electronically and to be updated quarterly.**
2. **Availability of easily accessible electronic resource with the precise mapping, preferably, with geolocation, of all fuel filling and car washing stations and networks serviced by the Tenderer is required.**
3. **The infrastructure of the tenderer shall be such that fuel supplies with associated services can be provided 24 hours every day of the year in the Contractor’s own and partners’ fuel stations and car washing sites (for car wash services only), by staff fully competent in the use of dispensing equipment, smart-cards service devices, and fuel accounting devices, howsoever used at each location. All fuel dispensing equipment must be regularly calibrated and certified, and documentation relating to calibration must be available upon request. The tenderer must assign an English speaking contact person for assistance with daily administrative tasks.**

**Fuel specifications shall conform in all respects the requirements provided below in the table.**

1. **Available electronic fuel distribution system allowing the Contracting Authority to monitor:** 
   1. **Fuel distribution to each individual Mission vehicle card;**
   2. **Possibility to set and control limits of daily/weekly/monthly consumption of fuel and car wash on each smart-card through on-line access and to block cards if required;**
   3. **Ability to regularly control consumption of fuel and car washing services processed through each EUAM vehicle fuel card;**
   4. **Ability to regularly control consumption of fuel and car washing services of the whole EUAM vehicle fleet.**
2. **The Contractor shall allow fuel overdraft to the Contracting Authority for the maximum amount of 150,000.00 UAH (excluding VAT) per month.**
3. **Ability to deliver diesel for generator on site as requested.**
4. **Provision of vehicle cleaning services at selected fuel stations in Kyiv, Lviv, Kharkiv, Odessa and throughout Ukraine. List of fuel-filling stations rendering car cleaning and car wash services to be provided by the tenderer on their web-site and to be updated quarterly by electronic messages**

***Tenderers have to confirm in their Technical offers their compliance with the General technical requirements listed above.***

| **1.**  **Item Number** | **2.**  **Specifications Required** | **3.**  **Specifications Offered** | **4.**  **Notes, remarks,  ref. to documentation** | **5.**  **Evaluation Committee’s notes** |
| --- | --- | --- | --- | --- |
| **1** | **Diesel fuel of the standard** **EURO 4, complying with minimum characteristics** of SSTR (“DSTU”) 7688:2015 (corresponding to norms of EN 590) with applicable seasonal standards for exploitation under summer, winter and arctic grades lower -200 C (type II) in condition of the moderate climate, of quality acknowledged by the relevant regulatory entity/body.  Sulphur contents: <= 50 mg/kg.  *Certificate(s) proving the quality of the offered fuel supplies shall be provided in the Tenderer’s technical offer.* |  |  |  |
| **2** | **Diesel fuel of the standard EURO 5** **complying with minimum characteristics** of SSTR (“DSTU”) 7688:2015 (corresponding to norms of EN 228) with applicable standards for exploitation under summer, winter and arctic grades lower when -200 C (type I) in conditions of the moderate climate, of quality acknowledged by the relevant regulatory entity/body.  Sulphur contents: <=10 mg/kg.  *Certificate(s) proving the quality of the offered fuel supplies shall be provided in the Tenderer’s technical offer.* |  |  |  |
| **3** | The tenderer shall be capable to provide diesel fuel of the minimum EURO 4 and preferably EURO 5 standards to the EUAM vehicle fleet through its own or partner network of fuel filling stations all around the territory of Ukraine, except the temporarily occupied territories of the Autonomous Republic of Crimea, the city of Sevastopol, Donetsk and Luhansk regions for the approximate total amount of 80,000 L per year. |  |  |  |
| **4** | The tenderer shall be capable of supply and delivering a minimum of 1,000 L diesel fuel of the EURO 5 standard, including filling a fuel tank of the diesel generator.  Deliveries will be required to be made to the power generators on conditions DDP-EUAM Ukraine, Logistics Unit, 01001, Volodymyrsky descent 4V or the other existing locations occupied by EUAM Ukraine offices in Kyiv, Kahrkiv, Lviv and Odessa.  Delivery shall be executed as per the authorised Specific Order as and when requested in 12 hours after confirmation of the specific order for the approximate total amount of 6,000 L per year.  *Description and methodology of re-fuelling of the Mission diesel generators shall be provided in the Tenderer’s technical offer.* |  |  |  |
| **5** | **The network of fuelling stations**  The network of the tenderer‘s own and partner fuel filling stations must be represented in all oblasts of Ukraine, evenly and widely spread around the country, but not less than 7 in each oblast, at least one in each oblast centre[[1]](#footnote-1). The updated list of servicing fuel-filling stations of the supplier shall be available in internet and shall be sent to the contract manager in EUAM Ukraine electronically once in 3 months.  The maximum acceptable distance from the centre of the city to the closest fuel filling station offered by the Tenderer shall be no further than:  10 km in Kyiv,  8 km in Kharkiv,  5 km in Lviv and  8 km in Odessa. |  |  |  |
| **6** | **Vehicle cleaning services**  High quality vehicle cleaning services to be provided according to the list of participating filling stations. Car washing must be executed upon presenting the same open-ended smart cards as for fuel assigned to EUAM vehicle fleet.  Services to include complex of washing and with cleaning of interior and exterior, including luggage compartment, of following passenger vehicles, but not limited to: BMW 525, Volkswagen Caravelle, Ford Transit High Roof, Mercedes 518 CDI, Nissan Patrol GL (Y61), Nissan Pathfinder SE (R51M), Mercedes Vito 115 CDI and Toyota Land Cruiser 200 with B6 ballistic protection. Cleaning services shall be rendered to any other passenger vehicles that may be added to EUAM vehicle fleet.  The updated list of Tenderer’s own and partner stations providing vehicle cleaning and car wash services shall be sent to the contract manager in EUAM Ukraine once in 3 months. |  |  |  |
| **7** | The tenderer shall be capable to provide cleaning and car-wash services to 56 EUAM passenger vehicles (and more if their quantity increases) at selected fuel filling stations of its own or partner network all around the territory of Ukraine, except the temporarily occupied territories of the Autonomous Republic of Crimea, the city of Sevastopol, Donetsk and Luhansk regions, in a quantity of services estimated, but not binding, in 1,260 cleanings per year. |  |  |  |
| **8** | **Billing**  The Contractor shall provide the electronic report on fuel consumption and car wash services delivered to EUAM vehicles through fuel smart cards on a monthly basis.  Vehicle cleaning services shall be billed in the same monthly invoice together with fuel and paid by EUAM for once per month. |  |  |  |
| **9** | **Fuel Cards**  Provision of open-ended Fuel Smart Cards assigned to the registration number of each vehicle belonging to EUAM shall be done upon request, but not later than in 2 working days after order placement. Fuel smart card is a pin coded device with the chip inside allowing identification of EUAM vehicle and providing the access for re-fuelling and car wash in the Tenderer’s own or the network of Tenderer’s partner fuel filling and car wash stations.  Related services shall include the granted availability of on-line monitoring, tracking, setting of daily/monthly limits for the fuel consumption and car wash processed through each fuel card by EUAM contact person.  Detailed online re-fuelling information shall include, but not being limited, to the following:  a) Date, time and place of refuelling and car wash;  b) Registration number of EUAM vehicle;  c) Type of fuel issued and scope of car wash services;  d) Quantity of fuel issued and car wash services provided. |  |  |  |

1. Availability & functioning of fuel stations in the temporarily occupied territories of the Autonomous Republic of Crimea, the city of Sevastopol, Donetsk, Luhansk regions and Anti-terrorist operation zone is not required. [↑](#footnote-ref-1)