



**CONTRACTING AUTHORITY’S CLARIFICATION NOTE No. 1**

**TO TENDER DOSSIER “EUAM-18-47 Supply of Visibility Items for EUAM Ukraine”  
Procedure with publication ref. “EuropeAid/139860/ID/SUP/UA”**

<b>Clarification to tender</b>	
<b>Question</b>	<b>Answer</b>
1) Could you please give information concerning the quantities of supplies under each of the lots?	<p>As this is a Framework Contract the exact quantities are not known at the moment.</p> <p>As it is mentioned in the Draft Contract within the Tender Dossier, Point 1.1.2, “The framework contract will be implemented by Order Forms (Annex VII) to be sent by e-mail. I.e. whenever the Contracting Authority intends to procure supplies pursuant to this Framework Contract, it shall send a scanned Order Form to the Contractor exclusively by e-mail, specifying the items and quantities to be delivered”.</p> <p>Also, as it is mentioned in Budget Breakdown of each lot, the estimated quantities and number of orders given in the Hypothetical scenario are not binding; they are used for evaluation purposes only.</p>
2) Please clarify your requirements to item P-5, lot 1. Do we need to offer one variant (with plain sheets) or both variants (with plain and lined sheets)?	Please refer to Annex II, Technical Specifications for the technical requirements to the item. It is indicated that both variants will need to be supplied: plain and lined (approx. 50/50% of order volume).
3) Please clarify your requirements to item P-3, lot 1: what type of paper 250 g/m2 do you need – glossy or matt?	The requirement to the leaflet as per Annex II, Technical Specifications is: enameled paper 250 g/m2, with matt lamination.
4) Please clarify the option of covering for the item PI-24 (lot 2), branded pins: do you request it to be galvanized gold, plated nickel or brass without coating?	The metal must be “brass” coloured. There are no requirements to the covering, as per Annex II, Technical Specifications.
5) Please specify your requirements to item PI-17, lot 2. Can we offer a flash drive of a different configuration, without a cap (which is often lost), or another type?	The tenderers are expected to offer the items as per technical specifications. Alternative type of a flash drive will not be considered.

<p>6) Please clarify your requirements to item PI-9, lot 2. It is indicated that the pen must be made from recycled carton, but the photo shows a pen made from the second cardboard with plastic elements. Do you request the pen to be made from solid secondary cardboard or with plastic elements?</p>	<p>The photo represents approximate variant of the item. While preparing the offer, tenderers must refer to the textual part of the technical specifications.</p> <p>Thus, for this particular item (PI-9, lot 2), the requirement is that it is made from recycled carton and sustainable wood.</p>
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The Clarification Note No. 1 to the Tender Dossier forms its integral part and is obligatory for consideration of Tenderers while preparing their tender offers.